



# Professional Development Event

## 10:00AM- Professional Pictures/Headshots

Cody Howard will be set up in “Eaton Hall, first floor, right outside the Engineering IT Office (basically the balcony right above the main doors in Eaton),” so dress sharp and be photo ready (at least on your top half).

Once your picture is taken, go to the normal seminar room, 2112 Learned Hall.

## 10:30 – 11:00- Bios, Resumes, and Interviews

Bring your laptops so you can work on your documents during the workshop (a few will be available in the room). Several faculty members will give short talks about writing professional bios, creating excellent resumes/CVs, and how to have great interviews.

## 11:00- Lunch- CEAE Conference Room (2140 Learned Hall)

A quick lunch will be provided afterward for those who are interested

All CPE graduate students are strongly requested to attend this event whether you are enrolled in seminar or not. The goal of this event is to give graduate students free access to professional headshots and help answer questions about finding/securing jobs in the future. For the department, we hope to the information we need to complete the [Current Graduate Students](#) profiles on the website\*.

**Tuesday February 7<sup>th</sup>, 2017**  
**2112 Learned Hall | 10:00 – 10:50AM**

\*We will only post your picture on the site with your expressed permission. If you do not want your picture on the site, a Jayhawk or generic picture will be used instead, but the bio will be mandatory.